



BUSINESS INCUBATOR PROGRAM APPLICATION

Contact Information

Date

Name of applicant

Company name

Address

Phone

Email

How did you hear of the EDC?

Company Information

Names

Legal / Corporate

Doing business as (*DBA*)

Brand / Trade name

Subsidiary companies

Legal Form

Legal form of business

State incorporated

County licensed

Owner(s) of Company / Major Shareholders

Owner / Partner

Home address

Phone

% Owned

Management / Leadership

Chairman/woman of the Board

President

Chief Executive Officer

Other key management members

Governing / Advisory bodies

Number of members

Developmental Stage

Year the company was founded & incorporated *(if a corporation)*

Year product(s)/service(s) introduced

Stage of formation or immediate goals

Progress of current plans

Past milestones and successes *(if applicable)*

Other developmental indicators

Financial Status

Last year's total sales

Last year's total profit

Amount of funds sought

Basic use of funds sought

Products and Services

General product/service description

Number and type of product lines

Number of products in each line

Patents and Licenses

Patents held/pending

Trademarks held/pending

Licenses held/pending

Space Requirements

Please explain your intended use of space within the incubator

How much space will you need?

Office(s) – Sq. Ft.

Manufacturing Bay(s) – Sq. Ft.

Expected move-in date

What type of office equipment, material(s), and/or machinery will be used?

Will you have special building needs? *(ie: high voltage electricity, soundproofing, water, etc.)*

Will you be using toxic chemicals? *If yes, please explain.*

Will you be generating industrial waste? *If yes, please explain.*

Job Creation

Number of employees at start-up *(not including owners / partners)*

Current number of employees *(not including owners / partners)*

Employee growth projection from today.

6 Months

1 Year

2 Years

3 Years

Professional Services / References Information

Please provide three business references and/or vendors.

Contact Name

Address

Phone

Please list the company's service providers below.

Contact Name

Address

Phone

Bank checking

Bank loan

Accountant

Attorney

Does your business or any of its principals have any pending lawsuits? *If yes, please explain.*

Have you ever declared bankruptcy? *If yes, please explain.*

Have you ever been charged with or arrested for any criminal offense other than a minor motor vehicle violation? *Include offenses, which have been dismissed or discharged.*

About Your Business

Why are you starting this business? *(start-up companies)*

Why did you start this business? *(existing companies)*

Why do you think your business will be successful? *(start-up and existing companies)*

Start-Up Financing

How will your business be financed the first 6 to 12 months of operation?

Personal funds amount *(individual, partners, principals)*

Family funds amount *(if applicable)*

Acquaintances amount *(if applicable)*

Other amount *(please specify)*

(Continued on next page)

Bank loans *(if applicable)*

Date / Amount of funds received

Date / Amount of funds expected

If in process, expected approval date

Total start-up capital from all sources

I acknowledge the information provided in this application is accurate. I also understand my information will only be shared with the members of the EDC Incubator Advisory Committee.

Signature (Electronic Signature)

Submitting Your Application:

Save a copy of this application to your computer for your records. Email your completed application as an attachment to the EDC Incubator Manager Craig Frahm at cfrahm@edcsc.com.

If you have questions about the EDC or this application, please contact us at 636.441.6880 x221

*Applicants may be asked to sign a release form to have their credit authorized and/or verification of start-up capital, prior to approval of incubator application.

** Approved applicants for the EDC Incubator, must sign a release form granting permission to the EDC to copy, use, alter, distribute, publish and exhibit photographs of his/her likeness, company name and company logo in any and all media or form in any and all publications, for any purpose, including, without limitation, announcements, promotions, advertising, news and/or websites without payment or other compensation.